

BANQUET TERMS AND CONDITIONS

DETAILS

All menus and event details are due 14 days prior to the first event. Authorized Banquet Event Orders (BEOs) are required two weeks prior to arrival. If an authorized BEO is not received prior to the event, the last BEO will be accepted as approved. If any meeting rooms need to be reset within 72 hours, once the room has been setup, will incur a re-set charge, which will vary depending on the scope of the change requested. Please refer to your specific event contract which outlines the function spaces and fees for use of the space. Should the group modify their contracted function space, additional fees may be applied.

FOOD & BEVERAGE, MEAL SELECTIONS & GUARANTEES

A firm count for catered meals must be provided 7 days before the event, or the highest previous estimate may be considered final. Increases made after these deadlines will incur an extra 20% increase in menu prices, if it can be accommodated. The amount charged will be the guaranteed number or the actual number served, whichever is greater. No outside food and beverage may be brought into the banquet rooms, aside from a dessert from a licensed bakery. Buffets will be prepared to serve 5% more than the guaranteed number.

Plated Meals are limited to 2 entrees per event, plus a special dietary option. Pricing for plated split entrée melas will be the highest price of the two selections.

All food items may be served or displayed for a maximum of 2 hours. Due to health regulations, at the conclusion of your event, all left over food is the property of the Inn at Spanish Head and is not to be removed from the premises.

A service charge of 23% will be added to all charges (food, beverage, av, dance floors, room rentals). Menus and prices are subject to change up to 60 days prior to the event date. With advance notice, our kitchen is prepared to handle special dietary needs. Additional charges may apply depending on what is requested.

BAR SERVICE

All alcohol must be purchased and served through the Inn at Spanish Head, in accordance with OLCC regulations. Full service banquet bars require a minimum of \$200 per bartender, per hour; Beer and Wine banquet bars require a minimum of \$100 per bartender, per hour.

BANQUET EQUIPMENT, RENTALS & SUBCONTRACTORS

Complimentary tables, chairs, house linens, china, flatware and glassware are included as part of your room rental, based on availability. Plans for additional tables, staging, furniture, chairs, linens and place setting rentals must be planned through the Inn at Spanish Head.

Audio Visual equipment is available for rental, and we suggest reserving the equipment early to ensure that the equipment is available and ready for your event. If you choose to provide your own equipment that requires technical assistance from our staff, the prevailing labor rate will be applied to the master account.

Client agrees to have any subcontracted companies adhere to all policies and regulations of the Inn at Spanish Head, and will be required to carry their own insurance.

All décor, materials and equipment must be removed immediately at the conclusion of your event unless you have contracted or arranged an extended tear down time.

BREAKFAST

SERVED BEFORE 10:30 AM

ALL BREAKFASTS INCLUDE ORANGE JUICE, FRESHLY GROUND REGULAR COFFEE, DECAFFEINATED COFFEE & AN ASSORTMENT OF HOT TEAS

PLATED BREAKFAST

\$38/DOZEN

\$60/URN

BREAKFAST BUFFETS

CONTINENTAL BREAKFAST \$21		(For Groups of Less than 25 people)	
 SLICED FRESH FRUIT ASSORTED BREAKFAST BREADS HARD BOILED EGGS OATMEAL, BROWN SUGAR, RAISINS & WALNUTS 		 TRADITIONAL FLUFFY SCRAMBLED EGGS BREAKFAST POTATOES BACON & SAUSAGE BISCUIT WITH BUTTER 	\$ 25
 SPANISH HEAD CONTINENTAL BREAKFAST BREADS & BUTTER MINI BAGELS WITH CREAM 	\$ 24	BREAKFAST ENHANCEMEN	<u>NTS</u>
CHEESE		Fluffy Scrambled Eggs	\$5
• SLICED FRESH FRUIT		HARD BOILED EGGS \$24/DO	ZEN
• Assorted Yogurts		Assorted Yogurts	\$5
RISE & SHINE BUFFET	\$ 27	BACON OR SAUSAGE	\$ 7
• Fluffy Scrambled Eggs		HONEY GLAZED HAM STEAK	\$ 10
 BREAKFAST POTATOES BACON & SAUSAGE BREAKFAST BREADS & BUTTER 		BAGELS & WHIPPED CREAM CHEESE *ADD SMOKED SALMON, TOMATO, EC RED ONION & CAPERS	\$5 GG, \$14
COASTAL BUFFET	\$31	Quiche Lorraine	Ψ11
SMOKED SALMON HASH	ΨΟΙ	(MINIMUM OF 6 PEOPLE)	\$ 10
• Fluffy Scrambled Eggs		Fresh Fruit Medley	\$8
FRESHLY BAKED BISCUITSSLICED FRESH FRUIT		French Toast	\$ 7
V SLICED I RESIT I ROTT		BISCUITS AND GRAVY	\$ 10
ENHANCE YOUR BREAKFAST BUFFET BY ADDING FROM OUR		OATMEAL, BROWN SUGAR, RAISINS & WALNUTS	\$5
BREAKFAST ENHANCEMENTS		Freshly Baked Breakfast Breads	

23% SERVICE CHARGE ADDITIONAL BUFFETS HAVE A MINIMUM OF 25 PEOPLE.

HOT CHOCOLATE

Groups under 25 people will be charged an additional \$8 per person for breakfast buffets. Prices are subject to change and are per person unless otherwise noted.

BREAK ITEMS

ASSORTED SPECIALTY DESSERT BARS SOFT DRINKS/FLAVORED WATER \$35/DOZEN BOTTLED WATER FRESHLY BAKED FUDGE BROWNIES \$35/DOZEN (REGULAR OR DECAF) FRESHLY BAKED BREAKFAST BREADS \$45/DOZEN HOT TEA WHOLE FRESH FRUIT \$3/PERSON ORANGE JUICE ASSORTED YOGURTS \$5/EACH GRANOLA BARS \$4/EACH POTATO CHIPS \$3/EACH ASSORTED PREMIUM NUTS \$5/EACH ASSORTED CANDY BARS \$5/EACH SOFT PRETZELS SERVED WITH MUSTARD & MELTED CHEESE \$8/PERSON MARIONBERRY COBBLER WITH WHIPPED CREAM (MINIMUM 20 PEOPLE) \$9/PERSON CARROT CAKE \$10/EACH NEW YORK CHEESECAKE WITH WHIPPED CREAM & BERRY SAUCE \$10/EACH CHOCOLATE CAKE WITH CREAM \$10/EACH LEMON BERRY MASCARPONE CAKE \$10/EACH

KEY LIME PIE

HOT CHIPS (SERVES APPROX. 5 PEOPLE)

\$4/EACH \$4/EACH FRESHLY BREWED COFFEE \$75/URN COFFEE & HOT TEA SERVICE \$145/EACH \$60/URN \$22/PITCHER \$18/PITCHER LEMONADE OR ICED TEA LEMON-LIME INFUSED WATER \$28/GALLON

CHARCUTERIE BOARD BREAK

CHEF'S SELECTION OF CHEESE, SALAMI, PEPPERONI, OLIVES, PICKLES & ASSORTED MUSTARDS WITH RUSTIC BREAD

\$18/PERSON

(MINIMUM OF 20 PEOPLE)

WELLNESS BREAK

YOGURT, GRANOLA, RAISINS & ASSORTED

PREMIUM NUTS

WHOLE FRESH FRUIT

LEMON-LIME INFUSED WATER

\$16/PERSON

SPANISH HEAD BOX LUNCH

• Deli style Pre-Made Sandwich with your *choice of*:

\$10/EACH

\$8/BASKET

- ♦ ROAST BEEF, TURKEY, HAM OR VEGETARIAN
- ♦ BAG OF POTATO CHIPS, WHOLE FRESH FRUIT, FUDGE BROWNIE & SOFT DRINK

\$25 EACH

MAXIMUM 3 SELECTIONS, AMOUNTS DUE WITH FINAL COUNTS

23% Service Charge Additional PER PERSON ITEMS BASED ON SERVICE FOR 30 MINUTES

LUNCH

SERVED 11AM TO 3PM

ALL LUNCHES INCLUDE ICED TEA, FRESHLY GROUND REGULAR COFFEE,
DECAFFEINATED COFFEE & AN ASSORTMENT OF HOT TEAS

LUNCH BUFFETS

THE SANDWICH BOARD	\$4 0	WILD WILD WEST BBQ	\$42
 PREMIUM DELI MEATS TO INCLUDE: SMOKED TURKEY BLACK FOREST HAM ROAST BEEF ACCOMPANIMENTS TO INCLUDE: 	π · · ·	 CHARGRILLED BABY BACK PORK RIBS WITH HOUSE MADE BBQ SAUCE GRILLED CHICKEN BREAST HONEY MAPLE BAKED BEANS POTATO SALAD CORNBREAD & BUTTER 	π •—
 SLICED CHEDDAR, SWISS & PEPPER JACK CHEESE 		◆ CHEF'S SELECTION OF DESSERT	
 SLICED TOMATOES, ONION, RED LEAF LETTUCE & PICKLES WHOLE WHEAT & SOURDOUGH BREADS SIGNATURE POTATO CHIPS POTATO SALAD MACARONI SALAD DESSERT BARS & BROWNIES 		TAQUERIA BUFFET BUILD YOUR OWN TACO WITH: NORTHWEST SOURCED SEASONED SKIRT STEAK & CHICKEN WITH ONIONS & PEPPERS TILLAMOOK CHEDDAR CHEESE	\$42
 KING TIDE BUFFET MARINATED CHICKEN BREAST IN A LEMON PEPPER SAUCE FRESH LOCAL SALMON WITH LEMON DILL SAUCE RICE PILAF AND FRESH SEASONAL VEGETABLES CHEF'S CHOICE OF (2) SALADS FRESHLY BAKED BREAD & BUTTER 	\$45	 SOUR CREAM AND FRESH GUACAMOLE SHREDDED LETTUCE, GREEN ONIONS, DICED TOMATOES, HOUSE MADE SALSA REFRIED BEANS, SPANISH RICE CORN & FLOUR TORTILLAS CHEF'S SELECTION OF DESSERT 	
◆ CHEF'S SELECTION OF DESSERT		ENHANCE YOUR LUNCH BUFFET BY ADDING: CLAM CHOWDER LOBSTER MACARONI & CHEESE	

23% SERVICE CHARGE ADDITIONAL BUFFETS HAVE A MINIMUM OF 25 PEOPLE.

Groups under 25 people, will be charged an additional \$10 per person for lunch buffets. Prices are subject to change and are per person unless otherwise noted.

PLATED ENTREES

PRICES LISTED AS LUNCH/DINNER & CONSISTENT WITH PORTION SIZING
ENTREES INCLUDE FRESHLY GROUND REGULAR COFFEE, DECAFFEINATED COFFEE & A SELECTION OF HOT
TEAS, ORGANIC GARDEN SALAD WITH BALSAMIC OR BUTTERMILK RANCH DRESSING, FRESH SEASONAL
VEGETABLES, FRESHLY BAKED ROLLS & CHEF'S CHOICE DESSERT

CHOICE OF SIDE: ROASTED FINGERLING POTATOES, RICE PILAF, CAULIFLOWER RICE, MASHED POTATOES EACH SELECTION WILL BE SERVED WITH THE SAME SIDE DISH.

SURF N' TURF MARKET PRICE

CHARGRILLED PRIME BEEF TOP SIRLOIN WITH HERB BUTTER & A PETITE COLD WATER LOBSTER TAIL WITH DRAWN BUTTER

STEAK & PRAWNS \$65/\$85

CHARGRILLED PRIME BEEF TOP SIRLOIN WITH HERB BUTTER & JUMBO PRAWNS IN GARLIC BUTTER

LEMON PEPPER CHICKEN \$38/\$60

BUTTERMILK MARINATED BAKED CHICKEN BREAST WITH A LEMON PEPPER BREAD CRUMB CRUST WITH CREAM SAUCE

SPECIAL DIETARY ENTRÉE OPTIONS

HERBED RISOTTO
EGGPLANT CACCIATORE
PASTA WITH CHEF'S CHOICE OF
SAUCE (GF PASTA AVAILABLE)
VEGETABLE WELLINGTON
STUFFED PORTOBELLO

GRILLED SALMON

\$48/\$65

CHARGRILLED SALMON FILET WITH LEMON DILL SAUCE

ROASTED CHICKEN

\$42/\$58

ONE HALF HONEY-GLAZED ROASTED CHICKEN

FILET MIGNON

\$60/\$75

CHARGRILLED CERTIFIED CHOICE BEEF TENDERLOIN WITH HERB BUTTER

HAZELNUT BREADED STUFFED CHICKEN BREAST \$45/\$62

MUSHROOMS, SPINACH, ROASTED GARLIC & BOURSIN CHEESE TOPPED WITH GLACE DE VIANDE SAUCE

BEEF TOP SIRLOIN

\$50/\$65

CHARGRILLED PRIME BEEF TOP SIRLOIN STEAK WITH HERB BUTTER

SPECIALTY DESSERTS

NEW YORK CHEESECAKE \$10 LEMON BERRY MASCARPONE CAKE \$10 CHOCOLATE CAKE WITH CREAM \$10 KEY LIME PIE \$10

23% SERVICE CHARGE ADDITIONAL

PRICES LISTED ABOVE ARE INDICATED FOR LUNCH/DINNER AND ARE PER PERSON.

LIMIT 3 SELECTIONS PER EVENT, INCLUDING A SPECIAL DIETARY OPTION.

PRICING FOR PLATED DINNERS WILL BE THE HIGHER OF THE ALL SELECTIONS.

PLATED DINNERS IDEAL FOR GROUPS OF 25 PEOPLE OR LESS.
FOR GROUPS OF MORE THAN 25 GUESTS, AN ADDITIONAL CHARGE FOR SERVICE KITCHEN WILL APPLY.

DINNER BUFFET

MINIMUM OF 25 GUESTS

DINNER BUFFETS INCLUDE FRESHLY GROUND REGULAR COFFEE, DECAFFEINATED COFFEE, AN ASSORTMENT OF HOT TEAS, FRESH BAKED ROLLS & CHEF'S CHOICE DESSERT (UNLESS OTHERWISE NOTED)

SPANISH HEAD TRIO

\$72

- ROASTED CERTIFIED ANGUS SMOKED PRIME RIB WITH HORSERADISH SAUCE & AU JUS
- ♦ HAZELNUT CRUSTED CHICKEN BREAST WITH SAGE SUPREME SAUCE
- CHAR GRILLED SALMON WITH LEMON DILL SAUCE
- SERVED WITH ORGANIC GARDEN GREENS WITH VINAIGRETTE & BUTTERMILK RANCH DRESSINGS
- Fresh Seasonal Vegetables & Garlic Mashed Potatoes

WESTERN BBQ

\$70

- ROASTED CERTIFIED ANGUS SMOKED PRIME RIB WITH HORSERADISH SAUCE & AU JUS
- ◆ CHAR GRILLED BABY BACK PORK RIBS IN HOUSE MADE BBQ SAUCE
- CHAR GRILLED CHICKEN BREAST IN HOUSE MADE BBQ SAUCE
- SERVED WITH HONEY MAPLE BAKED BEANS, POTATO SALAD & MACARONI SALAD
- CORNBREAD, SLICED WATERMELON & MARIONBERRY COBBLER WITH WHIPPED CREAM

A TASTE OF ITALTY BUFFET

\$65

- ◆ CHEF'S FRESH PASTA & CHEESE-STUFFED RAVIOLI WITH MARINARA & ALFREDO SAUCES
- ♦ LOBSTER MACARONI & CHEESE WITH PARMESAN CHEESE TOAST
- ♦ MINESTRONE SOUP
- ORGANIC GARDEN GREENS WITH VINAIGRETTE & CHEF'S CHOICE OF SALAD

SOUTH OF THE BORDER

\$65

- SEASONED CHICKEN & STEAK FAJITAS WITH SAUTÉED BELL PEPPERS & ONIONS
- WARM FLOUR & CORN TORTILLAS
- SERVED WITH SOUR CREAM, GUACAMOLE, SHREDDED LETTUCE, TILLAMOOK CHEDDAR & MONTEREY JACK CHEESE, REFRIED BEANS
- ♦ SOUTHWESTERN CORN SALAD
- TRI-COLORED TORTILLA CHIPS WITH HOUSE MADE SALSA

OREGON COAST BUFFET

\$80

- ◆ CHAR GRILLED SALMON FILET WITH CRAB & DILL CREAM SAUCE
- PAN SEARED LING COD WITH BRANDY SAUCE
- PAN FRIED OYSTERS WITH BUTTERMILK & PANKO
- SERVED WITH FRESH SEASONAL VEGETABLES, GARLIC MASHED POTATOES
- SERVED WITH ORGANIC GARDEN GREENS WITH VINAIGRETTE & BUTTERMILK RANCH DRESSINGS

23% Service Charge Additional

HORS D'OEUVRES

PRICES ARE PER DOZEN
(MINIMUM ORDER 4 DOZEN PER ITEM)

CHILLED HORS D'OEUVRES WARM HORS D'OEUVRES SEAFOOD CAKES \$50 **JUMBO PRAWNS** \$50 REMOULADE COCKTAIL SAUCE, LEMON CHICKEN SATE \$45 FRESH MOZZARELLA, CHERRY SWEET THAI PEANUT SAUCE TOMATO SKEWER \$35 \$35 SPANAKOPITA SEAFOOD SALAD CROSTINI \$55 SPINACH & FETA CHEESE PHYLLO TRIANGLES **DEVILED EGGS** \$30 ASSORTMENT OF DEVILED EGGS MAC AND CHEESE BITES \$32 SMOKED SALMON CANAPÉS \$45 SMOKED SALMON POTATO NOVA LOX & DILL CREAM CAKES \$35 CHEESE ON CROSTINI GARLIC, CHIVES, BUTTER, PANKO CRAB & SHRIMP PINWHEELS \$50 CRAB AND SHRIMP STUFFED SPINACH & HERB WRAP **MUSHROOMS** \$48 PROSCIUTTO WRAPPED GRILLED VEGETARIAN SPRING ROLLS \$40 **ASPARAGUS** \$40

CARVING STATION

CHEF CARVER FEE OF \$150/HOUR - 2 HOUR MINIMUM ALL ITEMS ARE MARKET PRICE

SMOKED & ROASTED PORK LOIN

HONEY-GLAZED HAM

(SERVES APPROXIMATE 15 GUESTS)

(SERVES APPROXIMATELY 20 GUESTS)

ROASTED CERTIFIED ANGUS PRIME RIB

(SERVES APPROXIMATELY 20 GUESTS)

RECEPTION ITEMS

PRICES LISTED ARE BASED ON 25 PEOPLE EACH

VEGETABLE CRUDITÉ	
Fresh & Marinated Vegetables, House Made Dipping Sauces \$22.	5
FRESH SEASONAL FRUIT \$556	0
COLORFUL DISPLAY OF FRESH FRUIT & BERRIES	
DOMESTIC & IMPORTED CHEESE DISPLAY \$32.	5
DILL HAVARTI, SMOKED GOUDA, TILLAMOOK CHEDDAR, PEPPER JACK, GRUYERE, WHITE CHEDDAR, BOURSIN HERBED CHEESE, HOUSE MADE CROSTINI & CRACKER MEDLEY	
CHARCUTERIE PLATTER \$50	0
CHEF'S SELECTION OF CHEESE & CURED ITALIAN MEATS, GARLIC HORSERADISH PICKLES & OLIVES WITH RUSTIC BREAD, PRETZELS, CRACKERS WITH ASSORTED MUSTARDS	
CHEF'S SMOKEHOUSE SEAFOOD PLATTER \$556	0
EVERYTHING SMOKED ~ SALMON, WHITE FISH, SCALLOPS & SHRIMP	
NOVA LOX WITH CAPERS, ONION, CREAM CHEESE AND RUSTIC BREAD	
BAKED ARTICHOKE CRAB DIP \$35	0
HOUSE MADE CROSTINI & CRACKER MEDLEY	
SWEET TOOTH TRAY \$30	0
Assorted Dessert Bars & Tartlets, Brownies, Mini Cheesecakes	J

RECEPTION BUFFET

CHARCUTERIE PLATTER

VEGETABLE CRUDITE

CHEF'S CHOICE OF (3) HORS D'OEUVRES

\$40 PER PERSON, ONE HOUR

23% Service Charge Additional

BANQUET BAR SERVICE

BEER & WINE BAR: \$100.00 PER HOUR MINIMUM BAR REVENUE GUARANTEED BY THE GROUP **FULL BAR:** \$200.00 PER HOUR MINIMUM BAR REVENUE GUARANTEED BY THE GROUP

BAR PRICING

	HOSTED BAR	CASH BAR
WELL BEVERAGES	\$9	\$10
CALL BEVERAGES	\$11-15 (varies on brand)	\$12-16
Premium Beverages	\$13 and up	\$14 and up
House Wines by the glass	\$10	\$11
House Beer	\$6	\$7
IMPORTED BEER/MICROBREWS	\$7	\$8
SOFT DRINKS	\$4	\$4

BAR OFFERINGS

	PREMIUM	CALL	WELL		
Vodka	GREY GOOSE	MONOPOLOWA	SUN RANCH		
GIN	HENDRICKS	Tanqueray	BEEFEATERS		
TEQUILA	Don Julio Silver	Horonitos	Lunazul		
Rum	Sailor Jerry	Captain Morgan	BACARCI		
WHISKEY	Makers Mark	Crown Royal	Jim Beam		
Scotch	GLENLIVET	JOHNNY WALKER	DEWARS		
House Beer	PORTED/ BOUY, Ft. George, Pelican, Variety of Seltzers & Cider				
IMPORTED/ MICROBREWS					
House Wines	STOLLER ROSE, WINE BY JOE CHARDONNAY & PINOT NOIR, FOUR GRACES PINOT GRIS, BERNARD GRIFFIN CABERNET				

A CORKAGE FEE OF \$20 PER 750ML OPENED BOTTLE WILL APPLY SHOULD YOU DECIDE TO BRING IN YOUR OWN WINE. WINE MUST BE DELIVERED TO USOUR STAFF WILL OPEN AND SERVE IT TO KEEP WITH OLCC GUIDELINES.

23% SERVICE CHARGE ADDITIONAL FOR HOSTED BAR

PRICES AND BRANDS ARE SUBJECT TO CHANGE.

BAR HOURS PROVIDED FOR A MAXIMUM OF 3 HOURS, AND REQUIRES FOOD TO BE OFFERED DURING SERVICE.

